

AFFIDAVIT FOR DUPLICATE GRADE SHEET
(CANDIDATE COMPLETED THE COURSE)

I _____ aged _____ years, S/o / D/o _____ with permanent residence at _____ underwent _____ programme from _____ to _____ at KPR Institute of Engineering & Technology, Arasur, Coimbatore with Register Number _____.
. I do hereby solemnly affirm and sincerely state as follows:

I joined the _____ programme _____ branch in the year _____ and completed the same in the year _____. On completion of the programme, I received all the documents and statements pertaining to my study in the college. No document / statement remains to be issued to me from the college. After receipt of the documents, I found that I have inadvertently misplaced my _____ semester grade sheet issued by the college. Despite a diligent search undertaken by me to recover the grade sheet, I found it is impossible to retrieve the same. I presume that grade sheet has been lost beyond retrieval.

I submit that the above grade sheet lost by me is a very essential document concerning the programme that I have completed and is very much essential for all my future ventures. I hence request the authorities of the college to provide me a duplicate grade lost/misplaced by me. I state that I have not in any way misused or improperly handled the grade sheet that has been lost by me. I state that I will hand over the original grade sheet in the event retrieval of the lost original grade sheet at a later date. I assure that none of the companies/industries/institutions where I have worked or have been working is in possession of any of my original grade sheet and certificate.

I submit that all matters stated above are true and correct. I will indemnify you and your authority if any disputes arise in the above matter and I will be held responsible for the same.

DEPONENT

Place :

Date :

Solemnly affirmed and signed before me at ----- on this -----
(Place) (Date)

(Seal & Sign of Notary Public)